

FRASER PUBLIC LIBRARY DISC CLEANING/REPAIR POLICY

Approved: April 15, 2024

Patrons may bring in standard DVDs, Blue-Rays and CD discs for cleaning/repair.

Please limit to 5 discs per visit.

Discs must be submitted in a case or plastic sleeve clearly marked with owner's name and phone number. Patrons must complete the owner information slip for the discs they submit.

Library staff will attempt to clean/repair discs using the available on site disc cleaner for a price of \$2.00/side/disc. This fee must be paid for upon pick up of items. No refunds will be given.

Discs will not be cleaned on a "while you wait" basis. Estimated time frame is one week and the patron will be called when the items are available for pick up. Discs left at the library for more than 1 month after being contacted will be discarded or donated to the Friends of the Library book sale.

Fraser Public Library staff will make a reasonable attempt to clean/repair the discs with the following reminders:

- Not all discs can be repaired/cleaned. We cannot fix chipped or cracked discs, warped discs, discs with deep scratches, or discs damaged by heat or chemicals.
- While most returned discs will be in substantially better condition after cleaning/repairing, Fraser Public Library and their staff will not be held liable for damage to discs resulting from the cleaning process.
- Library staff reserves the right to refuse cleaning/repair service on any item they deem detrimental to our cleaning/repairing machine.

Customer Name _____

Phone Number _____

Number of discs _____

Title of discs _____

I agree to the above Disc Cleaning/Repair Policy

Signature _____