

**FRASER PUBLIC LIBRARY
REGULAR BOARD MEETING
APRIL 15, 2024**

The Regular Library Board meeting was called to order by President Hoefft in the Fraser Library, at 5:32pm. In attendance were President Hoefft, Vice President Sutherland, Treasurer Burley, Secretary Bullis, Trustee Kuechle, and Trustee Zutz. Director McDowell was present. A quorum was met. The secretary's March minutes were accepted with amendments.

APPROVAL OF AGENDA:

The agenda was approved with the following additions:

- Collection and Programming Updates
- 60th anniversary of Fraser Public Library

CITIZEN'S COMMENTS: None at this time.

LIBRARY DIRECTOR'S REPORT:

Statistics and Fund Report: Mango has been added to the Statistics Report. Fraser Library sent more holds to the other libraries than it receives. A good sign that we can provide more desired reading materials to patrons. State Aid was received and will be recorded on next month's Fund Report. Overdue fines collected are from books belonging to a different library but collected in Fraser. The Fund Report has been filed for Audit.

Preliminary Budget: The budget will reflect expected projected costs for the following items: Damaged furniture (90% of our back office and circulation desk were destroyed in the crash), software, programming, rental increases (storage rental), and increased health insurance premiums will see significant increases. Member Sutherland motioned to schedule a Budget Hearing date prior to the next Regular meeting on May 20, 2024 at 5:30. Motion seconded, all in favor. Motion passes.

Library Building and City Updates: The City Manager emailed Lorena asking if she transferred the DTE account for the 14 Mile building. Lorena

emailed Elaine, back in August, that she is unable to put the account in the City's name because she is not an employee of the city to provide the needed information. The director is waiting to hear from Nederlander Structural Engineers on pricing for an inspection and a projected scope of work for necessary repairs and upgrades.

Policies- ACTION ITEM: Member Hoeft motioned to accept the Disc Cleaning/Repair Policy. Motion seconded, all in favor. Motion passes.

Updating patron behavior policy: Lorena will change wording to update the Patron Behavior policy and present it to the lawyer. Changes will include Child and Safety measures, removal of covered beverages, and Fee base list. Member Zutz motioned to add fee based changes. Motion seconded, all in favor. Motion passes, all in favor.

60th Anniversary: To celebrate the Library's 60th anniversary, honoring its past and future, we will distribute free commemorative gifts of patron appreciation when patrons show their library cards during the celebration month.

Collections: Hoopla, a digital service providing video services, is very expensive. Libby offers similar options with access to materials. Mango is available and offers learning for more than 60 languages.

Programming updates: The Eclipse Party was a success, with 54 people attending the gathering. Solar eclipse eye glasses were given to experience the viewing. Eye glasses will be donated to children in Latin America to be used in their October 2024 event.

Summer Reading will begin June 15th - August 10th this year. The library will team up with Metro parks this summer to offer special guided events on July 6th.

Books and materials have been purchased for STEAM kits, but have not been cataloged for circulation in the library yet. CRICUT is not available for patron use. Staff is still learning about all the available uses for projects and services.

TREASURER'S REPORT: No Report

Library staff employees and Board members should direct any questions regarding the 14 Mile Library Building and crash incident to Lorena, Fraser Public Library Director.

COMMITTEE REPORTS:

The next Policy Committee meeting will be on August 5, 2024. Discussion will include Updating FOIA and Freedom of Information Act, Computer and Internet use policy, and Library card and courtesy card policy. Strategic Planning and By-law committee meetings do not yet have dates.

OLD BUSINESS:

Board Self Evaluations-Evaluations were turned into Members Hoeft and Burley.

Director's Evaluation: Lorena requested a Closed Session meeting. Member Hoeft motioned a Closed Session to discuss the director's evaluation.

Motion seconded, all in favor. Roll call vote, passed.

Member Hoeft moved to finish the Regular Board meeting. Motion seconded.

NEW BUSINESS: Member Sutherland will call City manager, Elaine, to get on the Agenda for next month's City Council meeting. He would like to be added on every month.

CITIZEN'S COMMENTS: Ellen, Fraser resident, is overwhelmed with the large donation of books and materials for the upcoming Book Sale by the Friends of the Library. The Fraser Lions Club has graciously offered to hold the April 16-18 Used Book Sale event. The Friends are hoping for a great turnout with the wide variety of books. There are many CookBooks. Ellen also stated her concern for unanswered questions, especially since the Friends helped to support the milage passing.

Youstina, Fraser resident, suggested that any books left over can be recycled at Grace Center of Hope. As a user of the system, she doesn't feel

that Hoopla is worth the money compared to Libby. They do not have mainstream items or available materials.

A 10 minute break was called prior to the Closed Session.

CLOSED SESSION:

The board went into closed session at 6:42.

RETURN TO OPEN SESSION:

The Board returned to Open Session at 7:30pm. Member Sutherland made a motion to accept the template for the Growth Plan. Motion seconded. All in favor, motion passes.

ADJOURNMENT: A motion to adjourn the meeting was made by Member Sutherland. Seconded, all in favor. Adjourned at 7:31pm.

Respectfully submitted,

Tina Bullis
Fraser Public Library, Secretary

NEXT MEETING: MAY 20, 2024

BUDGET HEARING, REGULAR BOARD MEETING

Fraser Public Library

15620 15 Mile Rd. Fraser, MI 48026